IN ORDER TO FILE YOUR CHECK(S) WITH THIS OFFICE THE CHECK(S) MUST HAVE BEEN GIVEN TO YOU IN SMITH COUNTY

District Attorney Use Only Merchant ID#_____	Defendant PID#_____	Date Entered_____

MERCHANT INFORMATION:

Restitution collected should be sent to:_____

Attention:_____ Phone #:_____

Mailing Address:_____City/State/Zip_____

CHECK WRITER INFORMATION: *(attach checks in top left hand corner please)*

Check Writer's Name:_____
(last) (first) (middle)

Address:_____
(street name) (City) (State) (zip)

Drivers License Number:_____State:_____Date of Birth:_____

Phone Number(s): ( )_____ ( )_____

Place of Employment (if known):_____Phone #: ( )_____

CHECK INFORMATION: *(please limit 6 checks per person on each form)*

Name(s) of Employee(s) that accepted the check(s):

Check #	Employee Name	Check ID# (DA use only)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Was the check(s) given to you in Smith County? (circle) YES/NO
Was the check(s) given as payment for a loan or account? YES/NO, Rent? YES/NO, Post dated or held? YES/NO

Additional Information:_____
_____

Please be aware that, if restitution is not received, you are asking this department to file criminal charges against the above individual. Also, be aware that we cannot guarantee that you will receive restitution whether or not the check writer is subsequently prosecuted.

YOU MAY NOT ACCEPT RESTITUTION FROM THE CHECK WRITER TOWARD ANY OF THE ABOVE MENTIONED CHECK(S) AFTER THEY HAVE BEEN FILED WITH THIIS OFFICE

JACOB PUTMAN
Criminal District Attorney
Smith County, Texas
Hot Check Division
903/590-1740