



Commissioner's Court FAQ's

Q: How can I obtain a copy of the minutes and/or a document approved in Commissioners Court?

A: You may obtain a copy of the minutes and/or a document approved in Commissioner's Court by going to ROAM, our Commissioner's Court, Vitals, and Official Public Records search engine at <https://smithtx.officialpublicrecords.us/subscriptions.html>. Choose an appropriate subscription and enter your information for data and image access. The Court documents and Minutes are available on-line from January 1, 2006 to present.

Q: How can I obtain a copy of the Minutes, or of a document filed prior to 2006?

A: You may obtain copies of minutes and/or documents approved in Court before 2006 by contacting the Court recorder, [Nathaniel Fields, Jr](#) at 903-590-4679, or by coming to the County Clerk's office at 200 E Ferguson, Suite 300, Tyler, Texas to search our books. You will need the date the document was approved in Court in order to locate the record. Copies can be obtained at \$1.00 per page.

Q: When will I be able to conduct an on-line search for the documents filed prior to 2006?

A: This is a goal our County Clerk, Karen Phillips, has been working towards, with a definitive date unavailable at this time.

Q: When can I obtain a copy of the Commissioners Court minutes?

A: The Minutes are available only after they have been approved by the Court (usually the following month).

Q: How do I view the video recordings of the Commissioners Court Meetings?

A: Five (5) basic steps to view the video recordings (excluding Executive Sessions) are:

- Go to the Smith County web page at <https://www.smith-county.com/>.
- Hover over the **I WANT TO...** then under **SEARCH** place your cursor over [Commissioners Court Records](#), then left click.
- On the left side of the page [Commissioner Court Agendas](#) is highlighted. Click on the agenda you wish to view.
- You will also notice on the left side below the highlighted [Commissioner Court Agendas](#) is the page [Commissioner Court Meeting Videos](#)
- Double left click on the video you would like to view.